



Vision:
100% Student Success

Mission:
"Educate and prepare each student for college, career and life."

November 15, 2016

**HAND DELIVERED AND
CERTIFIED AND REGULAR MAIL**

Ms. Andrea Paula Herring
2770 Roosevelt Blvd., Apt. 1601
Clearwater, Florida 33760

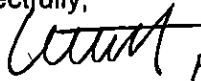
Dear Ms. Herring:

This is to advise you that at the regularly scheduled Pinellas County School Board meeting on December 6, 2016, I shall recommend the termination of your employment. The board will meet at 10:00 a.m. in the conference hall of the Administration Building located at the address on this letterhead. My recommendation for the termination of your employment is based on the facts and violations contained in the Agenda Item dated December 6, 2016, attached for your reference.

The School Board will take action on my recommendation during this School Board meeting. If the School Board enters its Final Order at that meeting, the effective date of your dismissal will be December 6, 2016.

You are entitled to a public hearing regarding my recommendation to be conducted in accordance with Chapters 120.569 and 120.57, Florida Statutes. Your request for a public hearing must be submitted, in writing, to David Koperski, School Board Attorney, no later than Monday, December 5, 2016, by 4:30 p.m. Attached to this letter is a copy of a form which will assist you in complying with the rules which apply to a hearing request. If you do not request a hearing, this failure constitutes an admission of the allegations made in the attached Agenda Item. If you have any questions regarding these procedures, you may contact Ms. Laurie Dart, Staff Attorney at 588-6221.

Respectfully,

 FOR MICHAEL GREGO

Michael A. Grego, Ed.D.
Superintendent

cc: Laurie Dart – Staff Attorney
Clint Herbic – Associate Superintendent, Operational Services
Richard McBride – Director, Transportation Department
Carol Norton – Director, Human Resources Department
Suzan Hartman – Risk Management
Mickey Converse – Payroll Department
Personnel/Invest File

Signature / Date

ADMINISTRATION BUILDING

301 Fourth St. SW
P.O. Box 2942
Largo, FL 33779-2942
Ph. (727) 588-6000

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PINELLAS COUNTY, FLORIDA**

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